

**STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>**

**TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT**

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 20-031T OPENING DATE: 2-Dec-19 CLOSING DATE: 27-Dec-19

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Aircraft Mechanic Supervisor, WS-8852-12, E-7/MSgt - E-8/SMSgt, MPCN: 0107525534

APPOINTMENT FACTORS: OFFICER WARRANT OFFICER ENLISTED

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$36.45-\$42.51 PH

SUPERVISORY MANAGERIAL

NON-SUPERVISORY/NON-MANAGERIAL

LOCATION OF POSITION:

161st Air Refueling Wing, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to E-7/MSgt – E-8/SMSgt currently on the 161st ARW Unit Manpower Document in the Arizona Air National Guard.** Individual selected will receive **an Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed **AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement)** or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a **Resume** or the **Optional Form 612.** Applicant **MUST** submit complete **RIP** and/or other documentation to verify **ASVAB** scores.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, in a military position assigned to 161st ARW and be able to qualify for the following AFSC: 2A5X4, 2A6X4, 2A6X5, 2A8X1, 2A8X2 or 2A6X6.

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered: YES NO
PCS may be offered: YES NO

NOTES:

Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

Note: Applications must contain a completed AZNG Form 335-1-R (Military Brief)

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of aircraft systems and components in electrical, fuel, hydraulic, environmental and mechanical principles in sufficient detail to perform the duties and responsibilities as applied to aircraft and supporting systems.
 2. Knowledge and ability to plan and distribute work assignments and provide technical guidance to subordinates.
 3. Ability and knowledge to set priorities for multiple work centers within the Maintenance Group.
 4. Ability and knowledge to provide technical and administrative supervision of personnel in aircraft maintenance functions.
 5. Ability and skill to counsel employees and resolve informal and formal complaints and grievances.
 6. Knowledge and ability to estimate materials and manpower needs for specific jobs and maintain records and reports.
 7. Skills and ability to effectively communicate and coordinate (orally and in writing) with subordinate, peer, superior, and external working groups, organizations, and agencies.
 8. Ability to translate management goals and objectives into effective work operations by establishing a positive working climate which encourages employee participation in achieving the same while promoting efficient and economical working operations.
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SPECIALIZED EXPERIENCE: Must possess at least 36 months experience or training on KC-135E/R which demonstrates that the candidate has the ability to organize assignments for subordinates, estimate material and manpower needed for specific jobs, ability to explain manuals and work procedures, and to prepare production records, work records and reports. In addition to the journeyman level knowledge, experience which demonstrates the ability to plan, direct, and organize work assignments for lower grade personnel. Experience which required the review of work requirements and establish priorities to meet deadlines. Experience that provided knowledge of various lines of work performed by this function. Experience which demonstrates the ability to supervise or the potential to perform such duties as evidenced by the ability to communicate knowledge of general supervisory concepts, and knowledge of shop processes. Experience in adapting existing equipment and techniques to new situations.

BRIEF JOB DESCRIPTION: This position is located at the 161st Air Refueling Wing, Phoenix, Arizona. The purpose of this position is to provide overall direction and coordination of the subordinate work activities and functions. Work is carried out by two or more separate organizational units and is controlled through a small number of subordinate supervisors. The work involves two or more dissimilar or unrelated occupations. The occupation and nonsupervisory grade level which best reflects the nature of the overall work operations supervised is Aircraft Mechanic, WG-8852-10. Plans the overall allocation of personnel and other resources to the organizational segments supervised to accomplish work operations which, because of their scope, volume, and complexity, must be planned on a quarterly or longer basis. Coordinates and directs the work of units supervised. Recommends promotion or reassignment of subordinate supervisors and reviews personnel actions prepared by them. Implements safety regulatory requirements. Performs other duties as assigned.

SELECTING OFFICIAL: CMSgt Chase A. Gibbons
